



## **BLUE CRANE ROUTE MUNICIPALITY**

### **NOTICE NO. 61/2016**

### **VACANCY**

The Blue Crane Route Municipality incorporates Somerset East, Pearston and Cookhouse with its seat in Somerset East. Blue Crane Route Municipality is an employer that subscribes to the principles of the employment Equity Act, 55 of 1998.

#### **1x DIRECTOR: FINANCE / CHIEF FINANCIAL OFFICER**

This is a fixed-term employment contract for seven (7) years and the incumbent shall be expected to sign an employment contract, a performance agreement and complete the disclosure of financial interest form. The incumbent will be stationed in Somerset East and expected to execute tasks within the Blue Crane Route Municipal Area. The successful candidate will manage the entire Finance Directorate.

**Remuneration:** A total remuneration package of R726,954 (minimum) or R816,803 (midpoint) or R906,651 (maximum) may be offered and will be determined by the competencies, qualifications, experience and knowledge as set out in notice 381 published in Government Gazette No 40118 dated 04 July 2016 for a Grade 2 municipality. A remote allowance of 4% of the remuneration package may be offered.

#### **REQUIREMENTS**

- Relevant Bachelors Degree with majors in Accounting; Finance or economics
- Completed Certificate in Municipal Financial Management Programme (CPMD) Must comply with the Financial & Supply Chain Management minimum Competency levels as required in terms of GNR493 as published in Government Gazette No. 29967 of 15 June 2007;
- Minimum five (5) years relevant experience at middle management levels
- Preference will be given to persons with senior management experience
- Extensive and practical knowledge of a Local Government Financial environment and administration
- Good facilitation and communication skills in at least two of the three official languages spoken in the Eastern Cape.
- Valid Code B/08 driver's license

- The required core competencies as stipulated in Annexure A and B of the Regulations on Appointment and Conditions of Employment of Senior Managers, Government Notice 21 in Government Gazette 37245, dated 17 January 2014.
- Ability to be an innovative and strategic leader.

### **FUNCTIONS; DUTIES & RESPONSIBILITIES**

- Responsible for the preparation and control of the budget – Ensure compliance with all sections of the MFMA, other financial legislation and Regulations
- Preparation of Annual Financial Statements according to prescribed standards
- Develop and facilitate the implementation of the Supply Chain Management System consistent with the legislative framework
- Ensure the budget and Medium Term Revenue and Expenditure Framework of the Municipality is aligned to the Municipality's five-year IDP
- Lead and Manage the Finance Directorate and provide financial administration support to the broader municipality

**Please Note: 1.** It would be expected of candidates to be subjected to thorough evaluations. **2.** Previous and current employers and references will be contacted. Verification will be done on qualifications, criminal and credit record. **3.** All Applications must be submitted with a detailed CV, certified copies (not older than 3 months) of qualifications; ID and driver's license, the names of three references from current and previous employers and a fully completed Senior Manager's application form that can be found on our website [www.bcrm.gov.za](http://www.bcrm.gov.za) or the Human Resources Department. Applications to be hand delivered at or couriered to Human Resources Section 88 Nojoli Street, Somerset East or posted to P.O. Box 21 Somerset East, 5850

**4.** The appointment will be done in accordance with the Regulations on Appointment and Conditions of Employment of Senior Managers.

### **Closing Date: 24 October 2016**

Enquiries regarding the post must be referred to Mr. Thabiso Klaas (Municipal Manager) at **042 243 6400**

Please note that no late applications will be considered: no faxes will be accepted ; if you have not heard from us within 60 days of the closing date please accept that your application has been unsuccessful; candidates wishing to have their CV's returned should provide a self-addressed envelope with the required postage stamps; canvassing with councilors or any other decision-maker is not permitted and proof thereof will result in disqualification ; fraudulent qualifications or documentation will immediately disqualify any applicant. Candidates from designated groups in terms of the Employment Equipment Act are encouraged to apply. The Blue Crane Route Municipality reserves the right not to make an appointment.

**THABISO KLAAS**  
**MUNICIPAL MANAGER**  
**09 October 2016**