

# BLUE CRANE ROUTE MUNICIPALITY



## **BID NOTICE**

### **PROJECT NAME: DEVELOPMENT AND REVIEWAL OF POLICIES BID NUMBER: T 04/2014**

Bids are hereby invited for the **DEVELOPMENT AND REVIEWAL OF POLICIES** from reputable service providers and the minimum specifications are detailed in the Bid document.

Bid documents may be obtained from the offices of **BLUE CRANE ROUTE MUNICIPALITY, 67 NOJOLI STREET, SOMERSET EAST**. A non-refundable deposit of **R100.00** (either cash or bank guaranteed cheque in favour of Blue Crane Route Municipality) is required per document.

Completed Bid documents are to be placed in sealed envelopes endorsed "**BID NO: T 04/2014 PROJECT NAME: DEVELOPMENT AND REVIEWAL OF POLICIES**" must be placed in the tender box at the **BLUE CRANE ROUTE MUNICIPALITY offices, 88 NOJOLI STREET, SOMERSET EAST** not later than **09 MAY 2014, 12h00** when tenders will be opened in public.

**The tender will be evaluated on functionality prior to the PPPFA evaluation and bidders who score less than 60% will not be evaluated further. FUNCTIONALTY CRITERIA**

- Qualification, Admittance and Membership to a Professional body and previous experience - 50 points
- Methodology - 50 points

### **PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

Price	-	80 points
BBBEE Points	-	<u>10 points</u>
<b>TOTAL</b>		<b>100 points</b>

### **BIDDERS MUST TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- ☞ The Blue Crane Route Municipality Supply Chain Management Policy will apply.
- ☞ Preferably bidders should be registered on the BCRM database of service providers.
- ☞ A current certificate of South African Revenue Services is to be submitted with the completed tender.
- ☞ Bidders are to submit BEE certificates and Certificate of Good Standing from their local municipality.
- ☞ Failure to complete all tender forms, data sheets and submit all supplementary information will lead to the tender being considered non-responsive.
- ☞ Bids which are late, incomplete, not completed in black ink, unsigned or submitted by facsimile or electronically will not be accepted;
- ☞ Bids submitted are to hold good for a period of 90 days.
- ☞ The Blue Crane Route Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;

Technical Enquiries should be directed to **Mr. Fzekile Cotani @ 0422431333 ext 6472 or 042 2432972** and any other enquiries to be directed to **Ms Zuki Makhalima or Ms Ayanda Mbebe @ 042 2431333 ext 6463**.

Issued by  
**THABISO KLAAS**  
**MUNICIPAL MANAGER**  
**67 NOJOLI STREET**  
**SOMERSET EAST**  
**17 APRIL 2014**