

BLUE CRANE ROUTE MUNICIPALITY



FORMAL WRITTEN QUOTATION NOTICE

PROJECT NAME: SUPPLY AND DELIVERY OF HP TONERS BID NUMBER: FWQ 18/2014

Bids are hereby invited for the **SUPPLY AND DELIVERY OF HP TONERS** from reputable service providers and the minimum specifications are detailed in the Bid document.

Documents are available from the Supply Chain Management Office or by email request to procurement@bcm.gov.za or intern3@bcm.gov.za

Completed Bid documents are to be placed in sealed envelopes endorsed "**BID NO: FWQ 18 / 2014 PROJECT NAME: SUPPLY & DELIVERY OF HP TONERS**" must be placed in the tender box at the **BLUE CRANE ROUTE MUNICIPALITY offices, 88 NOJOLI STREET, SOMERSET EAST** not later than **05 SEPTEMBER 2014, 12h00** when tenders will be opened in public.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Price	-	80 points
BBBEE Points	-	20 points
TOTAL		100 points

BIDDERS MUST TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- ☞ The Blue Crane Route Municipality Supply Chain Management Policy will apply.
- ☞ Preferably bidders should be registered on the BCMR database of service providers.
- ☞ A current certificate of South African Revenue Services is to be submitted with the completed tender.
- ☞ Bidders are to submit proof of HDI's status and Certificate of Good Standing from their local municipality.
- ☞ Failure to complete all tender forms, data sheets and submit all supplementary information will lead to the tender being considered non-responsive.
- ☞ Bids which are late, incomplete, not completed in black ink, unsigned or submitted by facsimile or electronically will not be accepted;
- ☞ Bids submitted are to hold good for a period of 90 days.
- ☞ The Blue Crane Route Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;

Technical Enquiries should be directed to **Ms. Angie Duxbury @ 0422431333 ext 6462** and any other enquiries to be directed to **Ms A Mbebe @ 042 2431333 ext 6463**.

Issued by
THABISO KLAAS
MUNICIPAL MANAGER
67 NOJOLI STREET
SOMERSET EAST
29 AUGUST 2014