

BLUE CRANE ROUTE MUNICIPALITY



PROVISION OF SHORT TERM INSURANCE FOR A PERIOD OF 24 MONTHS PROJECT NUMBER: T13/2024

Bids are hereby invited from potential service providers for Provision of Short Term Insurance for a Period of 24 Months

Bid documents may be downloaded on www.bcrm.gov.za

Bids in a sealed envelope clearly marked “**BID NUMBER:T13/2024;Description: ‘Provision of Short Term Insurance for a Period of 24 Months’**” must be placed in the **Bid Box at 67 Nojoli Street, Somerset East**. The closing date for submission is **30 April 2024 by no later than 12h00**; no late submission will be considered. Thereafter bids will be opened in public.

Bids will be evaluated on the **80/20 preferential points as follows; 80 points for bid price and 20 points for Specific goals.**

EVALUATION CRITERIA **PHASE 1**

FUNCTIONALITY CRITERIA	POINTS ALLOCATION
Experience	50
Expertise	30
Methodology	20
TOTAL	100

Bidders must get a minimum of 80 points to be evaluated further

PHASE 2

Specific Goals

	HDI STATUS	20 points allocation
a)	Race	5
b)	Gender	5
c)	Disability	5
d)	Youth	5

For any technical enquiries, please contact Mr C Everson Tel: 0422436400 or ceverson@bcrm.gov.za for any SCM related enquiries can be directed to Ms N.Makhalima at nozukom@bcrm.gov.za or Tel: 0422436441

Service Providers shall take note of the following Bid Conditions:

- ↵ The Blue Crane Route Municipality Supply Chain Management Policy will apply.
- ↵ Bidders should be registered on the CSD Supplier Database.
- ↵ Bidders are to submit Certificate of Good Standing from their local municipality.
- ↵ Failure to complete all tender forms, data sheets and submit all supplementary information will lead to the tender being considered non-responsive.
- ↵ Bids which are late, incomplete, not completed in black ink, unsigned or submitted by facsimile or electronically will not be accepted;
- ↵ Bids submitted are to hold good for a period of 90 days.
- ↵ The Blue Crane Route Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- ↵ **It is expected of all bidders to fill in Section 4.4 Authority of Signatory**

Mr Mzwandile Patrick Nini
MUNICIPAL MANAGER
Blue Crane Route Municipality
P O Box 21
Somerset East
5850

30 MARCH 2024