

BLUE CRANE ROUTE MUNICIPALITY



Blue Crane Route Municipality

VACANT POSITION

NOTICE 19/2023

Blue Crane Route Municipality with its vision to be a Municipality that strives to provide a better life for all its Citizens, hereby invites applications from committed, self-driven professionals who have passion in ensuring that the municipal vision is accomplished and want to render their services of exceptional high quality in the different fields mentioned herein.

DIRECTORATE: TECHNICAL SERVICES

TASK GRADE 16

MANAGER: PROJECT MANAGEMENT UNIT

SALARY SCALE: R575 622.00- R747 191.00 PER ANNUM

MINIMUM REQUIREMENTS: National Diploma in Civil Engineering, BSc/BEng in Civil Engineering, B.Tech in Civil Engineering and/or Project Management Qualification – NQF Level 7. •Registration with ECSA as Candidate Professional Engineer (PrEng) or Technologist (PrTechEng), or Technician (PrTechni) and/or Registration with SACPCMP as a Candidate Professional Construction Project Manager (PrCPM) • Code EB driving license •5 years' experience in Project Management environment.

ADDED ADVANTAGE: Compliance with the Municipal Regulations on Minimum Competency levels for Senior Managers – Gazette No.29967 of 15 June 2007

KEY PERFORMANCE AREAS: • Experience in project management of Engineering Construction projects • Ability to deal with and resolve conflict, work under pressure and meet deadlines • Good written and oral communication, report-writing, presentation and facilitation skills • Ability to implement work programmes • Advances computer user (MS Word, MS Excel, PowerPoint) • Good knowledge of MS Project, Auto CAD drawing software, Auto CAD Civil 3D, Civil Designer (or similar engineering design software), Arc View (GIS) • To provide project management services regarding the planning, design, implementation, construction, monitoring & evaluation and handover phases of projects related to Conditional grants, and /or Human Settlement Developments • Working knowledge of local government prescripts as it relates to infrastructure project management) • Manages the project scope, programme, cost and quality requirements to ensure delivery of stated objectives • Risk management to ensure proper identification, analysis and mitigation of risks • Intergration management by finalising the project life cycle from inception to handover • Communication management by coordinating the proper collection and dissemination of project information to all internal and external stakeholders • Procurement management to ensure that all procurement documentation comply with the industry standards for uniformity, applicable regulations, contractual conditions and specifications • Construction management to ensure that construction projects are implemented in accordance with the contract documentation • Management of the Human Resource involved with the project • Manage and coordinates the activities of external service providers (professional services and contractors) to ensure the successful implementation of the project • Manage and coordinate the handover of the project to the relevant portfolio manager or user department for operational purposes • Manage and coordinate the conclusion of Service Level agreements with prospective service providers and /or developers, including the determination of Development Contributions • Manage and coordinate the review and comment on potential planning and building applications • Keeps abreast of current developments, legislative changes, emerging trends and latest technologies in the profession.

All applications with Curriculum Vitae, certified copies of Educational certificates, Blue Crane Route Municipal Application form which can be obtained on the BCRM website (www.bcrm.gov.za), copy of South African Identity Document and a covering letter for the position you are interested in should be forwarded to: The Corporate Services Department, Blue Crane Route Municipality, PO Box 21, SOMERSET EAST, 5850 or hand delivered at 88 Nojoli Street, SOMERSET EAST or Town hall, COOKHOUSE or Town Hall, PEARSTON.

NB: NO FAXED APPLICATIONS WILL BE ACCEPTED

Enquiries: Mr L. Mqota (042) 243 6400

Closing date: 17 March 2023 @12.00PM

Canvassing support from Municipal Officials and Councillors is prohibited and any person found guilty thereof, will be disqualified with immediate effect. The Blue Crane Route Municipality is committed to achievement and maintenance of employment equity and diversity especially in respect of race, gender, and disability. The Municipality reserves the right to approve or decline the appointment.



MRS YH MNIKI
ACTING MUNICIPAL MANAGER

02.03.2023
DATE