

BLUE CRANE ROUTE MUNICIPALITY



Blue Crane Route Municipality

VACANT POSITION

NOTICE 51/2024

Blue Crane Route Municipality with its vision to be a Municipality that strives to provide a better life for all its Citizens, hereby invites applications from committed, self-driven professionals who have passion in ensuring that the municipal vision is accomplished and want to render their services of exceptional high quality in the different fields mentioned herein.

DIRECTORATE: TECHNICAL SERVICES

TASK GRADE 16

MANAGER: PROJECT MANAGEMENT UNIT

SALARY SCALE: R634 007.04- R822 978.48. PER ANNUM

MINIMUM REQUIREMENTS: • National Diploma in Civil Engineering, BSc/BEng in Civil Engineering, BTech in Civil Engineering and/or Project management Qualification. •Registration with ECSA as Candidate Professional Engineer (PrEng) or Technologist (PrTechEng), or Technician (PrTechni) and/or Registration with SACPCMP as a Candidate Professional Construction Project Manager (PrCPM) • Code B to EB driving licence. • 3-5 Years experience in local government (Project Management) environment. • Computer in (MS Word, MS Excel, PowerPoint) •Good knowledge of MS Project, Auto CAD drawing software, Auto CAD Civil 3D, Civil Designer (or similar engineering design software), Arc View (GIS)

ADDED ADVANTAGE: Possession of certificate on Minimum competency requirements for financial officials

KEY PERFORMANCE AREAS: Project management on Engineering Construction projects •To provide project management services regarding the planning, design, implementation, construction, monitoring & evaluation and handover phases of projects related to Conditional grants, and/or Human Settlements Developments •Working Knowledge of local government prescripts as it relates to infrastructure project management) •Manages the project scope, programme, cost and quality requirements to ensure delivery of stated objectives •Risk management to ensure proper identification, analysis and mitigation of risk •Integration management by finalising the project life cycle from inception to hand over Communication management by coordinating the proper collection, and dissemination of project information to all internal and external stakeholders Procurement management to ensure that all documentation comply with the industry standards for uniformity, applicable regulations, contractual conditions and specifications •Construction Management to ensure that construction projects are implemented in accordance with the contract documentation • Management of the Human Resource involved with the project •Manage the coordinates the activities of external services providers (Professional service ad contractors) to ensure the successful implementation of the project • Manage the coordinate the handover of the project to the relevant portfolio manager or user Department for operational purposes • Manage the coordinate the conclusion of Service Level agreements with prospective service providers and/or developers, including the determination of Development Contributions Manage and coordinate the review and comment on potential planning and building application •Grant funding management which entails ensuring payments are done on time and reports are produced accordingly for the funders and the municipality

All applications with Curriculum Vitae, certified copies of Educational certificates, Blue Crane Route Municipal Application form which can be obtained on the BCRM website (www.bcrm.gov.za), copy of South African Identity

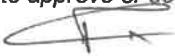
Document and a covering letter for the position you are interested in should be forwarded to: The Corporate Services Department, Blue Crane Route Municipality, PO Box 21, SOMERSET EAST, 5850 or hand delivered at 88 Nojoli Street, SOMERSET EAST.

NB: NO FAXED APPLICATIONS WILL BE ACCEPTED

Enquiries: Mr L. Mqota (042) 243 6400

Closing date: 1 November @16.00PM

Canvassing support from Municipal Officials and Councillors is prohibited and any person found guilty thereof, will be disqualified with immediate effect. The Blue Crane Route Municipality is committed to achievement and maintenance of employment equity and diversity especially in respect of race, gender, and disability. The Municipality reserves the right to approve or decline the appointment.



MR M.P NINI
MUNICIPAL MANAGER

18/10/2024
DATE